

Payment Options for Parents



BRISBANE STATE HIGH SCHOOL

Please note:

- **Subject fees** must be paid prior to paying for recreational/extracurricular activities.
- Funds held on **Student ID cards** can **only** be used at the Canteen and Uniform Shop.

If you have any queries regarding the following options, please contact the Accounts Receivable staff on 3291 4106 or email accounts@brisbaneshs.eq.edu.au.

As per Department of Education policy, we no longer accept credit card payments over the phone. Please use one of the following options:

INVOICE PAYMENTS

QPARENTS - (<https://qparents.qld.edu.au> OR download the QParents app)

Credits (negative amounts) - these may relate to a prepaid activity that hasn't yet been invoiced. Take this into account when making payment. **If you wish to have credits on your account applied to invoices, please contact the Accounts Receivable staff on 3291 4106.**

BPOINT - Click on the BPoint link located on your Invoice or Statement.

- a) If paying on a single **invoice**, all details will pre-populate.
- b) If paying on a **STATEMENT**:
 - To pay a **SINGLE** invoice, enter the relevant invoice number.
 - To pay **ALL** invoices on your statement, enter the **first** invoice number listed.
 - Enter your student's full name.
 - If a credit (negative amount) is listed on your statement, this may relate to a prepaid activity that hasn't been invoiced. Take this into account when making payment.

IN PERSON

- Payment is accepted by Eftpos, Credit Card (Mastercard or Visa), cash or cheque.
- The finance counter at B Block Student Services Centre is open:

<i>Mondays</i> - 8.00am to 3.00pm (student lunch break - 11.35am to 12.20pm)	<i>Tuesdays to Fridays</i> - 8.00am to 4.00pm (student lunch break - 11.35am to 12.20pm)
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**Please do not attend during student lunch breaks.
No parking is available at the school.**

NON-INVOICED items

To pay for an activity that hasn't been invoiced, please follow the payment instructions contained in the information letter provided for that activity.

PAYMENT PLAN - *Centrepay, Credit Card, Direct Debit*

Please contact our Accounts Management Officer on 3291 4213 or email accountsmanagement@brisbaneshs.eq.edu.au.