

# Parent Information Handbook 2024 **v1**



BRISBANE STATE HIGH SCHOOL

# Philosophy

Our Motto

*Scientia est Potestas*  
Knowledge is Power

We believe that the pursuit of knowledge equips and enables our students to make a powerful difference in the world.



## Our Vision

Schooling at Brisbane State High is about inspiring and rigorous learning. Our exceptional education develops our students in well-being, as community leaders and in their role of protecting and preserving our environment. Together, staff, students, and parents embrace the traditions and history of the original custodians of the land and the school. As a leading educational community, we prioritise ethics, commitment to others, and being a flagship of teaching and learning.

We collaborate with our community to nurture students' leadership and social commitment, empowering them to make a local impact with global reach. Our teaching and learning approach is research-based, with a commitment to personalised learning that focuses on unlocking each student's potential.

## Our Values



### Learning

We love knowledge, learning and curiosity.

### Excellence

We strive for personal bests and world class standards.



### Respect

We earn respect for our integrity, humility and altruism.

### Public Education

We celebrate diversity as well as the things that bind us together.



## Our Purpose

As a learning community, we are committed to developing young people to achieve their potential intellectually, personally and socially.

Intellectually, as:

- life-long, curious learners and
- independent, and creative thinkers

Personally, as:

- resilient, balanced individuals and
- confident, principled communicators

Socially, as:

- active, empathetic leaders and
- enthusiastic, contributing team members



## Welcome from the Executive Principal

Dear Parents and Guardians

On behalf of the school community, I welcome you and congratulate you on selecting Brisbane State High School for your child's future education. Since 1921, Brisbane State High School has come to symbolise and exemplify excellence in public school education. Today, State High offers a truly unique learning environment. Students are surrounded by possibilities and opportunities in many diverse areas of academia, sport, culture, international experience, and community responsibility.

This environment, coupled with high performance expectations and personalised attention, has led to an unparalleled record of success by our students. We have outstanding staff who have contributed much to the lives of our students over the years. Inspirational teaching and quality learning are cornerstones of our school.

As you would appreciate, the strength of any community is built upon the active participation and involvement of its members; this is certainly true in a school like ours. Just as there are numerous opportunities for the students, there are many groups in the school who support our enterprise. These include sporting and cultural parent committees, social occasions, and workplace training connections as well as the traditional parent representative organisations. The Parents and Citizens' Association, Brisbane State High Alumni, canteens, and uniform shop are always seeking active support; please take the opportunity to get involved in the State High community in this way.

You are arriving at an especially exciting time. In 2024, we have new opportunities planned while we continue to focus on high quality learning and wellbeing.

On our school website, you will find the Parent Information Handbook, available via <https://brisbaneshs.eq.edu.au/support-and-resources/parent-resources/parent-information>. It contains information about the organisation of Brisbane State High. Please take the time to read through the handbook and use it as a reference point for information about our school.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Wade Haynes'.

**Wade Haynes**  
Executive Principal

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## 1. Starting Learning in 2024

### 1.1 Being in the right place

#### The first day

At the start of the 2024 school year, students in Year 7, Prefects, Peer Supporters, Sport and Spirit Captains commence the academic year on Monday 22 January. Students move directly to F Block for a short assembly. All other year levels (Year 8 – 12) commence on Tuesday 23 January 2024. Students should go to the allocated room on their timetable.

Students commencing after the start of the school year will be advised of their commencement date once their enrolment application is accepted. On their first day, they will need to arrive, wearing their full school uniform, at 8:00am at Reception in H Block (Merivale Street Campus) where they will receive their school timetable. Their Peer Supporter will conduct a tour of the school, introduce the student to key people and help them find their first class.

You will find these documents useful:

- Appendix 1: School Map
- Appendix 2: Lesson times

#### Arrival and departure

Students should arrive after 8:00am and leave before 3:00pm, unless they are involved in extra-curricular, sport or cultural activities.

It is typical for students who are involved in extra-curricular sport or cultural activities to be here at 7:00am in the morning and until 5:00pm in the afternoon. For some activities, these hours are earlier or later.

Students who have activities after school on the Vulture Street Campus (top campus) must depart the school via the gate on the corner of Vulture and Edmondstone Streets (near the Indoor Sports Complex – Gate V3) and students who have activities on the Merivale Street Campus (lower campus) must leave via the small gate at the drop down zone at Gate M7 (near I Block).

The school is then totally locked down at 5:45pm once all trainings and practices are finished.

Students who need to wait for parents/guardians to pick them up after school must go to the Library to wait. Pick up zones are located at Gates M7 and M5. Alternatively, pre-arrange with your child a safe pick-up spot located a short walk from the school.

### 1.2 Having the right things

#### Student ID Card

At the commencement of a new school year, new students have an ID photo taken on the first School Photo Day. The date will be provided to students and parents/guardians in due course. The ID photos are used to produce Student ID Cards which are distributed to students within the first few weeks of a new school year. For students who commence during the school year, this process is managed by the B Block Student Services Centre. The cost of the Student ID Card is included in the General Levy.

The Student ID Card is used in the following ways:

- To identify the student
- For signing in or out at the B Block Student Counter (e.g. late pass/early departure)

- To identify students making cash, EFTPOS or credit card payments at the B Block Finance Counter
- To borrow library books
- Loading funds via 'My Student Account' (refer to **Appendix 3**) for printing/photocopying costs and purchasing from the Canteens or Uniform Shop
- To identify the student for public transport, domestic flights, movies, etc.

If a replacement Student ID Card is required, a fee of \$10 is incurred. Students needing a replacement ID Card should visit the B Block Finance Counter and make payment by cash or card. The Attendance Officer will then arrange a replacement card and issue it to the student.

### Apps and resource lists

A full list of resources and apps is found on our website at:

<https://brisbaneshs.eq.edu.au/support-and-resources/student-resources/apps-and-resource-lists>.

### iPad specifications

At Brisbane State High School, we believe that teaching and learning practices that intentionally integrate and embed technology can do more than just enhance learning – they have the power to transform learning. Our goal is for students to use iPads as a tool to support key processes in learning and for teachers to use them as an environment to facilitate deeper engagement in learning and higher-ordering thinking.

All students are required to bring an iPad as standard school equipment through a Bring Your Own Device (BYOD) program. The iPad is the core learning device from Year 7 to 12.

Some of the ways the iPad will be used in the classroom include:

- Accessing content through textbooks available on the iPad in eBook format. This not only alleviates the need to carry heavy textbooks in their school bag, but it also provides on-demand access to these up-to-date, rich resources.
- Demonstrate learning and obtain feedback using a carefully selected range of classroom apps.
- 24/7 access to the school's Learning Platform – QLearn.

Please refer to our school's website for specifications – <https://brisbaneshs.eq.edu.au/support-and-resources/student-resources/b-y-o-d-ipad-program>.

### Insurance Cover for iPads


Parents/guardians are encouraged to include their child's iPad on their personal contents insurance to ensure they are covered in the event of accidental damage or loss. The school is not able to pay for repairs or replacement costs under the Department of Education's insurance policy as these devices are owned by parents and guardians.

Further information about this program, including frequently asked questions, Cybersafety resources and iPad help documents, is available on the school's website –


<https://brisbaneshs.eq.edu.au/support-and-resources/student-resources/ipad-help-and-support>.


### 1.3 Looking the part

Students are required to wear the school uniform. We ask them to wear it and carry themselves with pride. Full details of the uniform requirements can be found at <https://brisbaneshs.eq.edu.au/supportandresources/formsanddocuments/documents/ourschool/uniform-policy.pdf>.




## The summer uniform at State High






**Day uniform**  
(Blazers are optional)






**Sports uniform with and without jacket**







**Formal uniform**

*School-approved footwear with the uniform*

Boys socks      Girls socks      Black lace-up school shoes

*Please do not wear*

Hoodies      Black socks      Boots      Jewellery

For further information, view our Uniform Policy on the school website  
<https://brisbaneshs.eq.edu.au/Supportandresources/Formsanddocuments/Documents/Ourschool/uniform-policy.pdf>



## The winter uniform at State High





**Day uniform with jumper**



**Day uniform with blazer**



**Sports uniform with and without jacket**

*Please do not wear*




Hoodies      Black socks

*School-approved footwear with the day uniform*





Boys socks      Girls socks      Black lace-up school shoes




Boots      Jewellery

For further information, view our Uniform Policy  
<https://brisbaneshs.eq.edu.au/Supportandresources/Formsanddocuments/Documents/Ourschool/uniform-policy.pdf>

## HPE Uniform | Year 7, 8 & 9, 2024

In 2022, we started to phase in a new HPE uniform. In 2024, students in Year 7, 8 and 9 will be expected to wear the refreshed version, as below:



## Uniform Shop

Brisbane State High School sells new uniforms for both formal and extra-curricular activities. For the Uniform Price List, please refer to the P&C Uniform Shop Online store <https://www.statehighuniformshop.com.au>. The Uniform Shop is located in I Block on the Merivale Street Campus. For enquiries, please phone the shop on 3291 4263 or the Uniform Shop Manager, Ms Marilyn Couch, on 3291 4137 Monday – Thursday between 8:00am and 3:00pm. Parents/guardians are asked to note the additional trading hours over the summer school vacation period to allow for ease of purchase during what is normally a very busy period. Visit our website for further information - <https://brisbaneshs.eq.edu.au/facilities/uniform-shop>. Payment via Student ID Card, credit card (Mastercard or Visa) and EFTPOS are accepted.

Entry is via Gate M7 on Cordelia Street. Once inside the school grounds, the Uniform Shop is located on the left.

Uniforms can be purchased via appointment only during November, December and January. Appointments can be booked via <https://www.statehighuniformshop.com.au/fitting-service/>. We strongly advise that all new students have a personalised uniform fitting prior to purchase, as some items such as socks and hats are non-exchangeable.

Uniform Shop Hours	
Date	Opening hours
Monday & Tuesday	8:00am to 12:30pm
Wednesday	<b>Closed</b>
Thursday & Friday	8:00am to 12:30pm

Payment methods available: Student ID Card, EFTPOS or Credit Card (Visa and Mastercard).

For up-to-date information about the Uniform Shop, please refer to our school's website – <https://brisbaneshs.eq.edu.au/facilities/uniform-shop>.



## 1.4 Setting good routines

### *How can I assist my child's successful move to State High?*

- ✓ **Celebrate their learning at home** – It is the essence of resilience to grow through challenges and you can help your child identify their personal growth, reflecting on their achievements each day. “What did you learn today?” is a great daily question.
- ✓ **Connect with friends** – Encourage your child to reach out and make contact with a friend during weekends so they connect and look out for one another during the school day.
- ✓ **School routines** are essential to assist your child's successful start in school each year. It may take a few days to adjust to school routine. Talk with your child about what they are enjoying.
- ✓ **Public transport / school pick up** –Translink information will advise of schedules and ensure your child knows their home routine at the end of the school day.
- ✓ **Healthy routines** – Supporting your child in regular healthy routines includes beginning the day with breakfast, daily physical activity, having a good night's sleep and setting devices to 'do not disturb' each evening. Having your child's sleep cycle in sync with our school day improves learning and mental health.
- ✓ **Academic regulation** – You can continue to support your child's learning by reminding them of this effective three question framework to use during each lesson:
  - Do I know **what** task I have to complete?
  - Do I understand what **order** I need to complete the task?
  - Do I know **how** to do each task?
 If your child answers 'no' to any question, encourage them to speak with their teacher.
- ✓ **Apple support apps** – Family Sharing makes it easy for you and up to five family members to share Apple Books, App Store purchases, an Apple Music family plan and an iCloud storage plan. Do Not Disturb, you can silence calls, alerts and notifications to increase your child's learning focus. Screen Time lets you know how much time you and your children spend on apps, websites and more. This way, you can make informed decisions about how you use your devices and set limits if you'd like to.

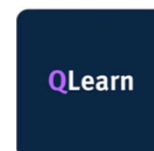
## What routines will my child see at school?

Your child should check their school email inbox and StudentNet each day for daily notices, messages on their year level page and assessment and learning calendar updates. StudentNet is their one stop shop for communication, assessment calendar, access to resources, year level information and assemblies.

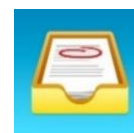


*StudentNet*

Your child will have a 'course' for each subject that they are studying in QLearn. The lesson content, the learning materials and all the required resources, including homework and assigned learning tasks, are attached to the subject course in QLearn.










Your child will upload evidence of their learning, homework and draft assignments through Showbie. Teachers will continue to connect and respond through this app and other online platforms to provide feedback and facilitate student learning.



## Learning the State High way!

**Brisbane State High School**

*Learning at Home Ways of Working*

<b>Weekly overview</b>	 <p><b>StudentNet</b></p> <p>At the start of the week each teacher will e-mail a weekly overview with links to the subject course.</p> <p>These learning overviews are also located on StudentNet in the 'Learning at Home' tab. Students should read their emails, follow the links to the overviews and design a plan to complete their weekly learning.</p>	<p>Students should aim to keep to their daily timetable and complete their four lessons per day.</p> 	
<b>Daily access to support learning</b>	 <p>Daily attendance &amp; check-in by 9:30am</p>	<p>Each subject will have a Canvas course.</p> <p>These courses contain:</p> <ul style="list-style-type: none"> <li>• Learning goals and success criteria</li> <li>• Lesson materials</li> <li>• Links to other core learning apps.</li> </ul> <p>Teachers monitor when students log into the courses and engage with assigned tasks.</p>	<p>Each lesson (three times a week) students will be required to submit a <i>checking for understanding</i> task to their subject teacher.</p>   <p>Teachers will:</p> <ul style="list-style-type: none"> <li>• Monitor submission</li> <li>• Review work</li> <li>• Provide feedback.</li> </ul>
<b>Communicating</b>	<p>Teachers may:</p> <p>Use Webex to communicate with students in a range of formats that support learning. This may be for individual conferencing or group teaching.</p>  <p>Student webex requirements:</p> <p>During Webex, students wear the State High uniform/sports uniform and select a BSHS virtual background.</p>	 <p><b>EACH DAY!</b></p> <p><b>Connect</b> (with family, friends, peers and teachers)</p> <p><b>Reach out</b> (for support &amp; feedback)</p> <p><b>Read</b> (to learn &amp; explore)</p> <p><b>Take breaks</b> (when you need it)</p> <p><b>Move</b> (for 10 minutes)</p> <p><b>Eat &amp; Drink</b> (for a healthy body and mind)</p> <p><b>Seek</b> (help and emotional support)</p> <p><b>Prepare</b> (for the next day with a quality sleep routine)</p>	

# Student Daily Routine



*Follow my regular class schedule on school days*

## *Before my day of learning*

Switch devices to do not disturb

Organise learning space

Check emails and StudentNet

Check my calendar for scheduled meetings and activities

Focus my mindset - I am ready!

## *During each class*

Communicate respectfully and with integrity

Engage with WALT/WILF/TIB and all learning experiences

Submit evidence of my progress in Showbie

Wear my uniform with pride

## *After my day of learning*

Review the WALT/WILF/TIB for each lesson

Check that you achieved the learning intentions for each lesson

Schedule opportunities for retrieval and spaced practice

Preview next day by pre-reading and checking resources



## EACH DAY I



**Connect**  
with family, friends,  
peers and teachers



**Reach out**  
for support if needed



**Read**  
for 20 minutes



**Take breaks**  
from my devices



**Move**  
for 30 minutes



**Eat & Drink**  
for a healthy body  
and mind



**Seek**  
fresh air and natural  
light



**Prepare**  
for the next day with a  
quality sleep routine

## 1.5 Finding out things

School communication to parents/guardians is generally sent via email or SMS.

### How do I receive communication from the school?

Our primary communication source is via email. We use a program called ListServ which allows us to send emails in bulk to our large parent/guardian community. The email address from which our correspondence is sent is [bshsparentcomms@discussions.eq.edu.au](mailto:bshsparentcomms@discussions.eq.edu.au).

We have had instances where parents/guardians have advised they do not appear to receive our correspondence, however, it has been found in their junk or spam inbox. Please ensure you set our emails as 'safe' to ensure you receive them. This can be done via your email provider's settings option. Refer to our website for further information about how to whitelist our school's email addresses – <https://brisbaneshs.eq.edu.au/support-and-resources/parent-resources/whitelist-school-email-addresses>.

It is important to keep the school informed of any changes to your contact details. Parents/guardians should email [student\\_records@brisbaneshs.eq.edu.au](mailto:student_records@brisbaneshs.eq.edu.au) to advise of any change to student or parent/guardian personal details (including email, mailing address, home phone, mobile or emergency contact details). The email should state the student's name, year level and ID number (as it appears on their Student ID Card).

On the home page of the school's website – [www.statehigh.com.au](http://www.statehigh.com.au) – the 'Latest News' section contains important information and messages.

The school communicates news through the following social media accounts:

- Facebook: <https://www.facebook.com/BrisbaneStateHighSchool>
- Instagram: <https://www.instagram.com/brisbanestateghigh>
- Twitter: <https://twitter.com/brisbaneshs>
- YouTube: <https://www.youtube.com/channel/UC4vA3rZAxoQTpmfUwQqauVQ>

The school's event calendar is available on our website: <https://brisbaneshs.eq.edu.au/calendar-and-news/events-calendar>.

Each fortnight, we publish our school newsletter which is available on the school's website and will be emailed to parents and guardians who have self-subscribed. You can subscribe on-line via <https://brisbaneshs.schoolzineplus.com/subscribe>. Please note that you will need to re-subscribe via the same link if you change your email address at any time so you continue to receive our newsletters.

You will find the weekly publication of [Sport this Week](#), on the website, invaluable to know the time and venues of the hundreds of teams we have competing in sport.

To find out about the school philosophy, houses, colours and other information about our school, visit this webpage: <https://brisbaneshs.eq.edu.au/our-school>.

### I'm looking for details about an event

The school's website has an events calendar – <https://brisbaneshs.eq.edu.au/calendar-and-news/events-calendar>. It details the start time, venue, duration and contact for each event. Access to the events calendar also located at the bottom of the home page – [www.statehigh.com.au](http://www.statehigh.com.au) – under 'Quick links'.

Each week, extra details are provided about all of the sport fixtures. This is found at 'Sport This Week' on the website at <https://brisbaneshs.eq.edu.au/extra-curricular/sports/sport-this-week>.



### I want to contact a teacher

A full list of [staff contact details](#) is available on the school's website.

### I want to find out a school policy

The following Brisbane State High School policies and procedures are available on the school's website – <https://brisbaneshs.eq.edu.au/our-school/policies>.

- Learning Policy
- Enrolment Management Plan
- Putting Things Right
- Reference Policy
- Student Code of Conduct
- Sun Safety Policy
- Uniform Policy
- Pockets Policy
- Senior School Studies Policy
- Variable Progression Policy
- Variation to Six Subjects Policy

We would like to draw to your attention particularly to the following policies which are summarised below:

#### Learning policy

Brisbane State High School is all about **learning**. We believe that everyone can learn. Each individual has special qualities, interests and character to be developed. We provide learning experiences in all aspects of life. Young people will experience learning that is rigorous, future-focused, enterprising and transferable to the range of situations they will encounter. We believe that young people learn best when they have structure as well as space and time to foster creativity – time to think and grow. This teaching comes to life through excellent relationships between learner and teacher. We think that learning should be inspirational, challenging and fun.

The [Learning Policy](#) sets out how we approach learning, homework, feedback, assessment, technology use and how we report.

#### Student Code of Conduct

Brisbane State High School is committed to providing a safe, respectful and disciplined learning environment for students and staff, where students have opportunities to engage in quality learning experiences and acquire values supportive of their lifelong well-being.

Our [Student Code of Conduct](#) is designed to facilitate high standards of behaviour so that learning and teaching in our school can be effective and students can participate positively within our school community. It outlines our system for facilitating positive behaviours and responding to inappropriate and unacceptable behaviours.

#### Sun Safety policy

The formal broad brimmed school hat must be worn with the day uniform, when travelling to and from school, during lunch breaks and when travelling between classes. The broad brimmed sports school hat must be worn for HPE lessons. The white BSHS cap is permitted only for defined HPE activities. Refer to the [Sun Safety Policy](#) to help us enforce this important safety measure.

## 1.6 What do I do when...

### My child will be absent

To inform the school of your child's absence, please make contact, **by 9:00am** on the day of absence, in one of the following ways:

SMS Text only: 0429 558 110  
Telephone Message: 3291 4160  
Email: [absences@brisbaneshs.eq.edu.au](mailto:absences@brisbaneshs.eq.edu.au)

In your message, please advise of your child's name and student ID number (as it appears on their Student ID Card), the date of absence, the reason for absence and the expected duration of absence.

All correspondence in relation to an absence must be received directly from the parent/guardian. Messages that are presented on a student's device will not be accepted as an authorised parent/guardian request.

### My child will be absent due to a contagious condition

If your child has a contagious condition, please seek medical advice and follow that advice. We appreciate your contact as soon as practicable, so we can determine the need to advise others of any protective measure they need to make. Prior to your child returning to school, please note that a medical practitioner's certificate is required stating either:

- The student does not have the condition; or
- The prescribed period for the condition specified has ended.

Further information is available via the [Public Health Regulation 2018 \(Qld\)](#) and Queensland Health's [Time Out](#) poster. Please refer to the Queensland Health website for the most current information – <https://www.health.qld.gov.au/>.

### I want to request extended leave for my child

Extended leave arrangements should be raised and negotiated with the relevant Head of Year. Applications for extended leave are approved if they meet the guidelines and application categories outlined by Education Queensland. Arrangements are then made for continuity of learning and potential return.

### My child will be late to school

Students who arrive late to school are required to go straight to class. The teacher will record the late arrival and it will be recorded in our attendance system. The school must be advised by the parent/guardian of the reason the student is late for school.

### I would like my child to leave school early

Students who need to leave the school during the school day are required to obtain a Leave Pass **before the commencement of Period 1 (9:00am)** from the B Block Student Counter on the day they need to leave the school grounds. Advice from a parent/guardian must include the reason, time of departure and time of return (if applicable).

Advice of late arrival or request for a Leave Pass must be received by one of the following forms of communication:

- Presentation of a written note, signed by parent/guardian.
- SMS to 0429 558 110. SMS must be received from parent/guardian contact number, as recorded in OneSchool.
- Email by parent/guardian to [absences@brisbaneshs.eq.edu.au](mailto:absences@brisbaneshs.eq.edu.au)
- Phone the Attendance Officer on 07 3291 4160 or the Student Counter on 07 3291 4104.  
*Please note: Phone calls received on a student's mobile device will not be accepted. During high volume times, your phone message will be recorded and actioned as soon as practicable.*

**Please note:** The person collecting a student from school should be listed as one of their contacts on OneSchool. If they are not a contact on OneSchool, prior written consent needs to be provided by the parent/guardian advising of their permission for this person to collect a student on their behalf. The person collecting the student on the parent/guardian's behalf will be required to present photo ID to B Block Student Services at the time of collection.

Students may only be collected/dismissed for an approved part-day absence at the end of a lesson or during break times, i.e. 10:10am – 10:25am or 11:35am – 12:20pm.

If returning to school, students must go straight to class where their teacher will record their presence. Leave passes may only be obtained before the commencement of the school day.

We ask that parents/guardians only make appointments for their child during school time where it is unavoidable.

Celebrating our students are often whole school events. Parents and guardians are advised that no leave passes will be issued to students on the days of our significant celebratory events such as our Leadership and Learning Ceremony, ANZAC Commemorative Assemblies and the Year 12 Graduation Ceremony, unless there are extenuating circumstances and the circumstance can be verified by the parent/guardian. We know that the school culture strengthens when there is whole school participation in these events and the school would appreciate the support of parents and guardians with our value of *'every day counts'*.

### I need to update my contact details

It is important that the school can contact parents and guardians. Please email [student\\_records@brisbaneshs.eq.edu.au](mailto:student_records@brisbaneshs.eq.edu.au) to advise of any change to student or parent/guardian personal details (including email, mailing address, home phone, mobile or emergency contact details). The email should state the student's name, year level and ID number (as it appears on their Student ID Card).

### I need to make a payment

The following payment options are available:

- QParents (*preferred*)
- BPoint
- Centrepay
- Qkr!
- In person at the B Block Finance Counter

For more information on payment options, download [Payment Options for Parents](#). Payment Options for excursions are provided in the excursion information letter.

The Finance Counter at B Block Student Services is open:

*Mondays* – 8:00am to 3:00pm

(Student lunch break – 11:35am to 12:20pm)

*Tuesdays to Fridays* – 8:00am to 4:00pm

(Student lunch break – 11:35am to 12:20pm)

Students may only make payments before school, during the lunch break and after school.

Please note, there is no parking available at the school. We do not recommend parents attend during student lunch breaks.

### My child has lost something

Lost property is managed by the B Block Student Services Centre located on the Vulture Street Campus. Please ensure your child's clothing and personal items are labelled so that in the event of an item being lost, we can endeavour to return the item to your child. If your child is notified that a named item belonging to them is waiting to be collected by them, please ask them to go to B Block Student Services to collect the item/s. Students should not bring valuable personal items to school.

There is a parent-managed Facebook page that can sometimes help:

<https://m.facebook.com/groups/214339583096746?tsid=0.8905194505006215&source=result>

### My child cannot walk up the stairs

The school may provide students with a temporary lift pass in times of need, e.g. they are unable to climb stairs due to injuries. Please contact your child's Head of Year if there is a need to have a lift pass issued.

When the student no longer requires the lift pass, please return it so that it can be recoded and used by others. In some cases, lift passes that have been issued to students have not been returned. When this occurs, there is an administrative cost incurred as these are specifically designed encoded cards. Lost cards will incur a replacement charge of \$10 for which parents/guardians will be charged. We ask you to reinforce with your child to take care of the card and to return it, so you don't incur an additional cost.

### My child would like to buy lunch

The P&C Association at Brisbane State High School operates three canteens which provide a wide variety of healthy food at reasonable prices. One canteen is located on the Vulture Street Campus, at the bottom of E Block, while the other two canteens are located in I Block and P Block on the Merivale Street Campus. The canteens operate on a daily basis during the academic year before school and for lunch.

A menu and price list is available on our school's website – please refer to <https://brisbaneshs.eq.edu.au/facilities/canteen>.

There are three vending machines located in D Block, F Block and P Block which stock drinks and healthy food options each day. The vending machines accept the Student ID Card and \$20/\$50 notes.

Purchasing at the Canteens and Uniform Shop for students is available with their Student ID Card or by EFTPOS only. Please set up an account with 'My Student Account' (refer to **Appendix 3** for instructions) which will link your child's Student ID Card to enable you to load funds to their Student ID Card for purchases.

Please note, until new students are set up with Student ID Cards, they will be unable to access that service. We accept cash and EFTPOS until then. At that point, parents/guardians will be requested to set up a 'My Student Account' – refer to **Appendix 3**.

### My child needs extra support

- If it is about one subject, please contact the **Class Teacher**.
- If it is about one teacher, please contact the **Head of Department** for that subject.
- If it is about more than one subject or a general concern, please contact the **Head of Year**.
- If it is a complex well-being issue or about careers, please contact the appropriate **Guidance Officer**.



Some other useful contacts are:

Position	Name	Email	Phone
Guidance Officer (Year 7 & 10)	Ms Carly Simpson	<a href="mailto:csimp100@eq.edu.au">csimp100@eq.edu.au</a>	3291 4127
Guidance Officer (Year 8 & 12)	Ms Jess Hall	<a href="mailto:jhall304@eq.edu.au">jhall304@eq.edu.au</a>	3291 4141
Guidance Officer (Year 9 & 11)	Ms Julia Cottone	<a href="mailto:jcott55@eq.edu.au">jcott55@eq.edu.au</a>	3291 4238
School General Practitioner	Dr Aaron Chambers	<a href="mailto:studentservices@brisbaneshs.eq.edu.au">studentservices@brisbaneshs.eq.edu.au</a>	3291 4162
Youth Support Coordinator	Mr Andy Chong-Nee	<a href="mailto:achon18@eq.edu.au">achon18@eq.edu.au</a>	3291 4214
School Based Youth Health Nurse	Ms Marie Pritchard	c/- <a href="mailto:rhobs12@eq.edu.au">rhobs12@eq.edu.au</a>	3291 4111
School Based Police Officer	TBA		
Indigenous Liaison	Ms Nancy Alick	<a href="mailto:nalic2@eq.edu.au">nalic2@eq.edu.au</a>	3291 4132
EALD Coordinator	Ms Jan Holland	<a href="mailto:jxhol10@eq.edu.au">jxhol10@eq.edu.au</a>	3291 4132
Vocational Education	Mr Scott Mollica	<a href="mailto:voced@brisbaneshs.eq.edu.au">voced@brisbaneshs.eq.edu.au</a>	3291 4228

## I need some extra support

You might find these links useful:

Useful Links	
Parenting and Learning <a href="#">Apple Support</a> <a href="#">The Australian Parenting Website</a> <a href="#">Learning Potential</a> <a href="#">Random Acts of Kindness</a>	Department of Education <a href="#">Department of Education Supporting Student Health and Well-Being</a> <a href="#">Department of Education Coronavirus (COVID-19) Fact Sheet</a> Advice for Parents / Carers to Support Children and Young People
Cyber Safety <a href="#">Australian Government eSafety Commissioner</a> <a href="#">School TV Cyber Safety Series</a> <a href="#">THINK U KNOW</a>	Queensland Government <a href="#">Queensland Government – Health Alerts – Coronavirus (COVID-19)</a> <a href="#">Queensland Government Health Alerts</a>
Mental Health and Well-Being <a href="#">Beyond Blue</a> <a href="#">Kids Helpline</a> <a href="#">Reach Out</a>	Queensland Curriculum and Assessment Authority <a href="#">Queensland Government - QCAA</a>

## 2. Your child's opportunities

### 2.1 Classroom Learning

Curriculum guides give you an overview of learning for the year and subject-by-subject details. There are separate guides for the Junior School (Year 7 – 9) and Senior School (Year 10 – 12). They can be found on the school's website – <https://brisbaneshs.eq.edu.au/curriculum>.

The Assessment and Learning Calendar is on StudentNet and includes all assessment items for each year level including details on the subject, type of assessment, time, date and location. This is published so that students can sync with their outlook calendar and plan their time.

### 2.2 Extra-Curricular Activities

There is a broad range of extra-curricular activities available to all students of Brisbane State High School. For information about these activities, please contact the Extra-Curricular Office or the relevant MIC. Contact details for the MICs are available on our website:

- Sport: <https://brisbaneshs.eq.edu.au/extra-curricular/sports>
- Cultural activities: <https://brisbaneshs.eq.edu.au/extra-curricular/cultural-activities>
- Other activities: <https://brisbaneshs.eq.edu.au/extra-curricular/other-activities>

The 2024 season for each extra-curricular activity attached as **Appendix 4** and is also available on our website – <https://brisbaneshs.eq.edu.au/extra-curricular>.

### 2.3 Community, School Engagement and Service Groups

Students have the opportunity to participate in a variety of community, school engagement and service groups, such as:

- ANZAC Cadets
- City Collective Leadership Program
- Greenscape
- Halyard Team (Year 7 and Year 10)
- Junior School Graduation Video Committee (Year 9)
- Media Team
- Peers for Academic Success (PAS)
- Senior Video Committee (Year 12)
- Sony Camp Leaders
- Year 11 Social Committee (Year 11)
- Year 12 Formal Committee (Year 12)

Other opportunities include assisting in the library, volunteering in the canteens, community service, year level fundraising and community responsibility.

### 2.4 Leadership Opportunities

At State High, we value the opportunity for our students to engage in leadership activities across the school. In both the Junior and Senior Schools, there are leadership opportunities that are volunteer based and/or require students engaging in an application process.

In Junior School, students can apply for:

- Junior School Leaders / Junior School Captains (Year 9)

In Senior School, students can apply for:

- House and Spirit Captains (Year 12)
- Peer Supporters (Year 11)
- Peers for Academic Success (PAS) (Year 10, 11 & 12)
- Prefects / School Captains (Year 12)
- Sports and Cultural Activity Captains (Year 12)
- Student Representative Council Leaders (Year 11 & 12)
- School Council Student Member (Year 11 & 12)

### 3. Getting Involved

#### 3.1 P&C Association

The Brisbane State High School P&C Association encourages close cooperation between the school, parents/guardians and the wider community. P&C members work with the Executive Principal and school staff on behalf of students' families to foster an interest amongst the parents/guardians in educational matters as well as fundraising to provide financial resources for the school.

The core functions of the P&C's work are supporting its various sub-committees and operating its Canteens and Uniform Shop. To find out more about P&C activities, please visit the school's website – <https://brisbaneshs.eq.edu.au/our-community/pandc-association> and the P&C's website – <https://bshspandc.org>.

#### 3.2 P&C Sub-Committees

The P&C Association operates a number of sub-committees associated with sporting and cultural extra-curricular activities. Some sub-committees produce their own newsletters. They report to the P&C Association and consist of parents/guardians and teachers who are involved in the organisation and fundraising for those activities.

All parents and guardians are encouraged to attend sub-committee meetings relevant to activities in which their children participate.

#### 3.3 School Canteen Volunteers

At Brisbane State High School, we have three canteens, one located on the Vulture Street Campus in E Block, the other two located on the Merivale Street Campus in I Block and P Block. They provide convenience and a variety of foods for students and staff and contribute generously to the school each year.

To continue in this way, we require volunteers – mums, dads, grandparents and friends – to help prepare and serve food.

If you can help for at least one day (maximum of four hours) every four weeks, please contact our Canteens Manager, Mrs Rafia Mehtab, on 3291 4167 to offer assistance.

#### 3.4 Voluntary Contribution Appeal

The P&C Association promotes a Voluntary Contribution Appeal to raise a proportion of the funds they give to the school which benefits all students. Parents/guardians are asked to consider making a contribution each year to this worthwhile appeal.

Should you have any queries, please contact the P&C Office – [admin.officer@bshspandc.org](mailto:admin.officer@bshspandc.org).

### 3.5 Medical insurance for students

The Brisbane State High School's P&C Association spend considerable funds each year to pay for medical insurance for all students for injuries that happen during any school activity.

For more information about this medical insurance cover, please refer to the P&C office or to the school's website – <https://brisbaneshs.eq.edu.au/our-community/pandc-association>.

## 4. State High Foundation

The State High Foundation was established to ensure sustained excellence in the educational and extra-curricular programs offered by the school. The Foundation is governed by a Board of Directors of prominent past students working with the school, independent of the Education Department.

The Foundation supplements school funding through tax-deductible philanthropic support from the school community and private sector for projects that enhance opportunities and support for students.

Some initiatives of the Foundation include:

### Annual Giving Appeal

In 2019, the Foundation launched the inaugural Annual Giving Appeal. The appeal aims to help the Foundation deliver specific projects that enhance and provide state-of-the-art facilities and learning environments for our students. This year's appeal was held to assist in delivering a beautiful Outdoor Learning Space, with the funds raised used to support the purchase of all the outdoor seating and shade structures throughout a sustainable garden. The Annual Giving Appeal aimed to raise \$50,000, with the final result coming very close to our target. The project has now been completed and is being enjoyed by students and staff.

### Diamond plaques

Our Diamond Plaques continue to be a popular way for parents and guardians to commemorate their child's time at State High. For as little as \$250, a plaque can be permanently placed in the Kurilpa Concourse in recognition of a student's attendance at the school. Diamond Plaques are available in a range of sizes to suit individuals, families and corporations and are fully tax deductible. Proceeds from our Diamond Plaques greatly assist the Foundation in their pursuit to fund projects that enhance the learning experiences of our students.

More information about the State High Foundation is available on our website – <https://brisbaneshs.eq.edu.au/our-community/school-foundation>.

## 5. Brisbane State High Alumni

Upon enrolling at State High, your child will be invited to join our Brisbane State High Alumni (BSHA). This special lifetime membership will entitle students to remain connected with us throughout their journey beyond their school years. Once membership has been confirmed, your child will receive a commemorate tie pin and each term your family will receive a copy of the BSHA newsletter, *Amicus*, which highlights the achievements of past students, alumni reunion events and special announcements as well as exciting school events where you and your child can continue to connect with life at State High.



## 6. User Pays Scheme

At Brisbane State High School, we offer an excellent educational environment and provide many opportunities to all students. State schools do not charge instruction, facilities and administration costs; however, some fees are essential to support the delivery of education.

The User Pays Scheme comprises the subject fees and other levies are invoiced to families at Brisbane State High School to support the delivery of education for students.

Payment of subject fees is mandatory. At State High, mandatory fees include:

- subject fees (in some cases inclusive of assessable excursions and camps directly related to the subject)
- a general levy
- an ICT/Bring Your Own Device (BYOD) levy\*
- other levies and fees that may arise from time to time

*\*ICT/BYOD: This levy provides resources, over and above what the Government provides to state schools.*

Some resources also incur an expense, however a state government allowance offsets some of this cost. Brisbane State High School's P&C Association reviews and approves the fees each year.

[Contact us](#) for more information about the User Pays Scheme.

### Textbook and Resource Allowance

State High does not operate a textbook/resource hire scheme—guardians will need to purchase resources and apps. Please refer to the [Apps and Resource lists](#) on the school's website.

The Queensland Government provides a Textbook and Resource Allowance (TR&A) to parents and guardians of eligible students to offset the costs of education. The allowance is paid to the school. The school then pays the allowance to its eligible families on behalf of the Department of Education.

The allowance varies annually. In 2024, the allowances are:

- \$155 for Year 7 to 10 students
- \$337 for Year 11 and 12 students

If there are changes to the allowance, we will inform families in our first school newsletter of each year.

More information on the Textbook and Resource Allowance can be found on the [Department of Education website](#).

### Eligibility

Most students are eligible to receive the Textbook and Resource Allowance once per year for six years (or for the duration of their enrolment at Brisbane State High School).

Students are not eligible if they:

- are enrolled as full-fee paying International student or temporary visa holder
- are enrolled in a Centre for Continuing Secondary Education (CCSE)
- are undertaking part time distance education from a non-state school accredited for distance education
- are enrolled after the first Friday in August

### Receiving the allowance

Parents/guardians can choose to have the value of the Textbook & Resource Allowance:

- donated, wholly or in-part, to the P&C Association
- credited on the first invoice of the school year
- paid to them via EFT

When you enrol your child, you will be asked to indicate your preferred option on the User Pays Scheme Agreement Form included in the Enrolment Offer Package.

### Summary of fees

There are two types of compulsory fees: Subject fees and the general levy.

#### Subject fees

Subject fees cover the cost of resources, excursions/camps (if applicable) directly associated with the subject. Subject fees for Junior and Senior students are available to download via the About our school page on our school's website.

When you enrol your child, you will be asked to sign the User Pays Scheme Agreement Form that is included in the Enrolment Offer Package. This Agreement Form outlines the terms and conditions of the User Pays Scheme. We ask that you acknowledge that you have been advised that the school charges subject fees for subjects undertaken by the students; and that you will support the school by paying the fees.

The school endeavours to provide as much information to parents to allow informed decisions to be made.

The 2024 subject fees documents for Junior School and Senior School students are available to download below:

- [Subject Fees – Junior School](#)
- [Subject Fees – Senior School](#)

For a detailed list of resources included under User Pays Scheme, please download the 'User Pays Scheme – Subject Fees and Other Levies Components' document.

When you enrol, you will be asked to sign a form indicating that you understand the school applies fees for the subjects undertaken by students.

#### General levy

The general levy includes:

- Administrative management of activities programs at the school, inclusive of affiliations. All students are expected to participate in an interest activity. Activities may include, but not limited to: Creative writing, Amnesty International, Greenscape environmental club, F1 in Schools, First LEGO League, Student Digital Leaders, The Ink Drop (Student Newspaper), Student Representative Council, Peers for Academic Success, Tech Crew, Duke of Edinburgh.
- Student ID Card
- User Pays Scheme management
- Entry fees to sports carnivals and whole school events

#### Extra-curricular & recreational activities (optional)

Optional extra-curricular and recreational activities (e.g. performing and visual arts, chess, debating and sporting activities), formals, socials, movie nights, overseas travel, year level activities,

fundraising activities are offered to students to enhance the educational experience at the school. These are not mandatory.

Charges for recreational activities are based on a cost recovery basis and are determined by expenses incurred for the activity and the number of participants. Expenses may include travel costs (including insurance), venue, catering, gifts for overseas schools, decorations, security, etc.

Levies for extra-curricular activities are calculated on a cost recovery basis. Costs may include some or all of the following:

- engagement of specialist coaches or accompanists
- catering for visiting school principals and sports masters
- trophies and awards
- enhancement equipment
- reasonable equipment replacement and repair
- filming by audio/visual specialists
- operating expenses (photocopying, repair costs)
- referee expenses
- sports medicine (ambulance on site)
- training bibs / singlets
- transport
- hire of uniforms / costumes
- venue use / hire
- reasonable light refreshments for participating students

These levies are also based on the number of students who are participating in the activity. Levies are set after consultation with parents who sit on an activity's sub-committee, masters in charge, Extra-Curricular Office staff and the school's finance department. Parents/guardians are informed of these levies prior to students participating in the activity to allow them to make an informed decision. These levies should be paid before the start of any activity, or in the first week of the activity's season.

[View the Extra-Curricular Activities](#) section of the school's website for more information.

## Invoices

Invoices are emailed to parents and guardians in Week 4 of Semester 1 and Semester 2. Statements are emailed in Week 4 of each school term.

- Year 10, 11 and 12 students are invoiced for subjects in Semester 1 only – costs cover the whole year
- Year 7, 8 and 9 students are invoiced in Semester 1 and 2, as they change subjects each semester
- Fees for Year 10, 11 and 12 students undertaking certificate/diploma level courses may also be included on invoices with other subject fees, however, in the main these courses are invoiced direct to parents by the registered training organisations (RTOs).

## Payment

The following payment options are available:

- QParents (*preferred*)
- BPoint
- Centrepay
- Qkr!
- In person at the B Block Finance Counter

For more information on payment options, download [Payment Options for Parents](#). Payment options for excursions are provided in the excursion information letter.

If you are experiencing financial difficulties, please contact our Accounts Management Officer on 3291 4213 early in the year to set up a Payment Plan. A Payment Plan allows you to pay fees gradually, however, must be paid in full by the end of Term 3 of the same year.

By contacting us early, you can ensure your child's extra-curricular and recreational activities are managed responsibly.

## Non-payment of levies and fees

Levies apply to all students, irrespective of the category of enrolment in which they are enrolled. It is essential that subject fees are paid so that resources can be provided to teachers in the classrooms. This school ensures that classrooms are resourced well, and to a high standard. This cannot happen without your support.

As per the Terms and Conditions of the User Pays Scheme Agreement signed by parents prior to enrolment:

16. *Non-payment of subject fees may result in debt recovery action in accordance with the Department's [Debt Management procedure](#). In such cases, the Principal may:*
- *Withdraw the student's participation in the User Pays Scheme*
  - *Withhold the provision of any further items under the User Pays Scheme*
  - *Exclude the student from optional, non-curricular activities and/or*
  - *Initiate debt recovery action*

## 6. School term dates – 2024

Term	Dates	Duration
1	Monday 22 January – Thursday 28 March	10 weeks
2	Monday 16 April – Friday 21 June	10 weeks
3	Monday 8 July – Friday 13 September	10 weeks
4	Monday 30 September – Friday 13 December	11 weeks

The 2024 school year will commence for students in Year 7, Prefects, Peer Supporters, Sport and Spirit Captains on Monday 22 January. All other year levels (Year 8 – 12) will commence on Tuesday 23 January 2024.

A copy of the [Queensland State Schools Calendar 2024](#) is appended – refer to **Appendix 5**.

Information on [future years' school term dates](#) is available on the Education Queensland website.

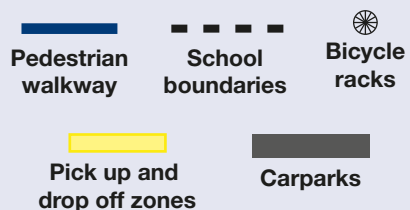




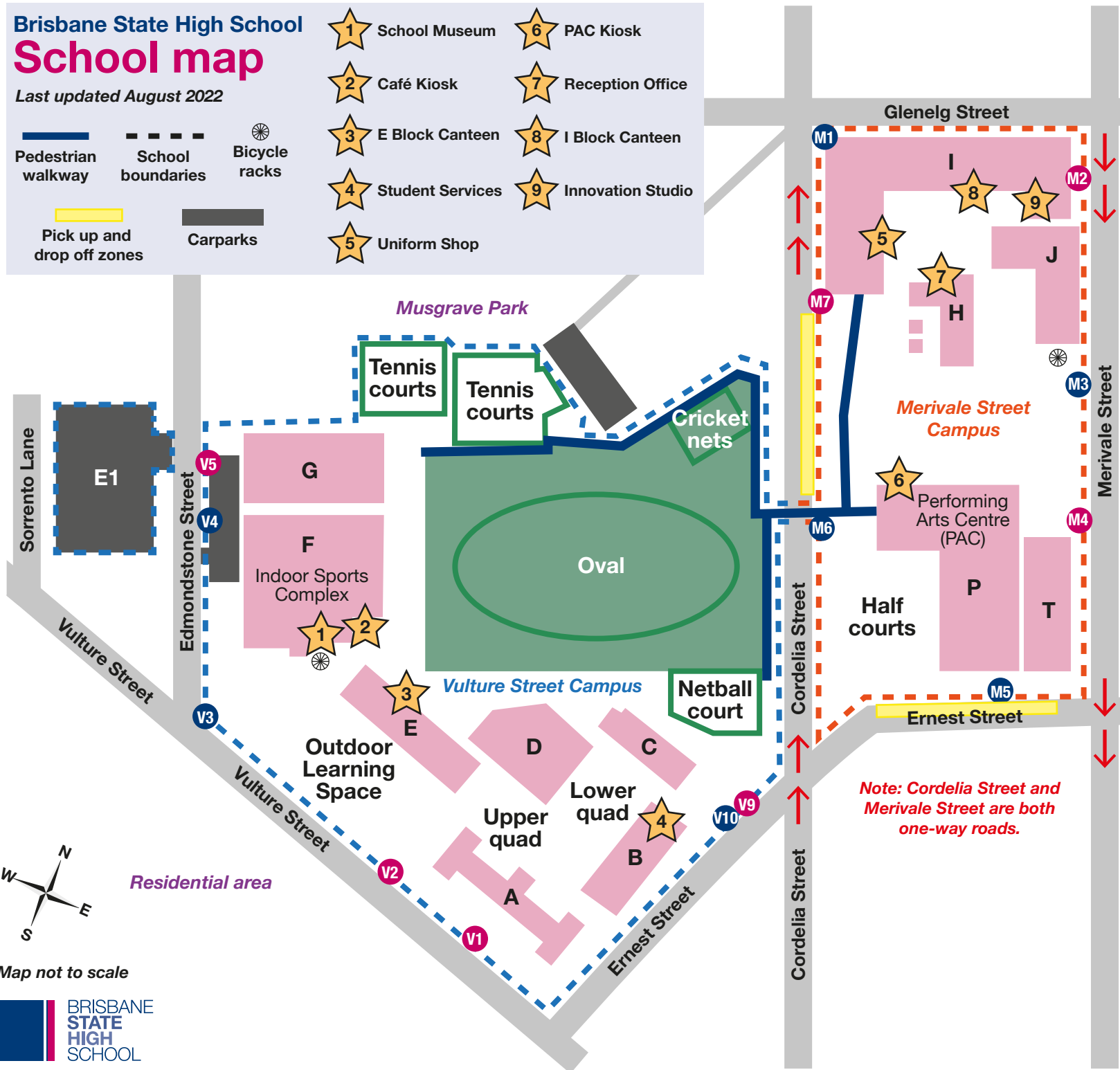
# Appendices

# Brisbane State High School School map

Last updated August 2022



- |                      |                       |
|----------------------|-----------------------|
| ★ 1 School Museum    | ★ 6 PAC Kiosk         |
| ★ 2 Café Kiosk       | ★ 7 Reception Office  |
| ★ 3 E Block Canteen  | ★ 8 I Block Canteen   |
| ★ 4 Student Services | ★ 9 Innovation Studio |
| ★ 5 Uniform Shop     |                       |



## Appendix 1

### BUILDINGS

#### Vulture Street Campus

- A Mathematics and Science
- B Upper: Library and P&C Office  
Lower: Student Services
- C Mathematics and Science
- D Upper: Classrooms  
Lower: Extra-Curricular Offices, IT Centre, Learning & Enrichment and Vocational Education
- E Science
- F Indoor Sports Complex
- G Business, Innovation & Design

#### Merivale Street Campus

- H School Administration and Huts
- I Kurilpa Building (including Roof Terrace, Concourse and carpark) Art, English, Humanities and Languages
- J Humanities and Languages
- P Performing Arts Centre (PAC) and Music
- T Classrooms

### GATES AND ACCESS POINTS

#### Vulture Street Campus

- V1 Pedestrian access
- V2 Disabled persons' vehicle access
- V3 Pedestrian access
- V4 Pedestrian access (Indoor Sports Complex)
- V5 Business, Innovation & Design vehicular delivery area
- V9 Vehicular access
- V10 Pedestrian access

#### Merivale Street Campus

- M1 Main pedestrian entrance to school
- M2 I Block carpark (max. height: 2.15 m)
- M3 Pedestrian access
- M4 PAC carpark / disabled persons' vehicular access
- M5 Pedestrian access
- M6 Pedestrian access
- M7 Loading zone / delivery area

#### Edmondstone Street

- E1 Edmondstone Street carpark



Map not to scale

## Lesson Times 2024




Monday	Tuesday	Wednesday	Thursday	Friday
<b>Lesson 1</b> 9am-10:10am	<b>Lesson 1</b> 9am-10:10am	<b>Lesson 1</b> 9am-10:10am	<b>Lesson 1</b> 9am-10:10am	<b>Lesson 1</b> 9am-10:10am
<b>Break</b> 10:10am-10:25am	<b>Break</b> 10:10am-10:25am	<b>Break</b> 10:10am-10:25am	<b>Break</b> 10:10am-10:25am	<b>Break</b> 10:10am-10:25am
<b>Lesson 2</b> 10:25am-11:35am	<b>Lesson 2</b> 10:25am-11:35am	<b>Lesson 2</b> 10:25am-11:35am	<b>Lesson 2</b> 10:25am-11:35am	<b>Lesson 2</b> 10:25am-11:35am
<b>Junior Lunch / Senior Assembly</b> 11:35am-12:25pm	<b>Lunch</b> 11:35am-12:20pm	<b>Lunch</b> 11:35am-12:20pm	<b>Lunch</b> 11:35am-12:20pm	<b>Lunch</b> 11:35am-12:20pm
<b>Senior Lunch / Junior Assembly</b> 12:30pm-1:20pm	<b>Lesson 3</b> 12:20pm-1:30pm	<b>Lesson 3</b> 12:20pm-1:30pm	<b>Lesson 3</b> 12:20pm-1:30pm	<b>Lesson 3</b> 12:20pm-1:30pm
<b>Lesson 3</b> 1:20pm-2:30pm	<b>Break</b> 1:30pm-1:40pm	<b>Break</b> 1:30pm-1:40pm	<b>Break</b> 1:30pm-1:40pm	<b>Break</b> 1:30pm-1:40pm
	<b>Lesson 4</b> 1:40pm-2:50pm	<b>Lesson 4</b> 1:40pm-2:50pm	<b>Lesson 4</b> 1:40pm-2:50pm	<b>Lesson 4</b> 1:40pm-2:50pm

### Follow these easy steps to set-up your Online Parent Profile

1. Visit <https://secure.mystudentaccount.com.au>
2. Click 'First Time User click here' click 'I Agree to Terms' and then Next.
3. Enter Parent Details - Parent email and the password you wish to use and required details.
4. Click next" to complete Profile Setup. Open your email to click the Activation Link in the email.

**Note:** *You cannot login until the Activation email link has been activated.*


*If you do not receive your Activation Email from [webmaster@mystudentaccount.com.au](mailto:webmaster@mystudentaccount.com.au) within 30 minutes, check your Junk or Spam folders. If still not found, contact support on 1300 369783 for Manual Activation.*

5. Return to <https://secure.mystudentaccount.com.au>
6. Click 'Login to your user profile'.
7. Login: enter your email and password credentials.
8. Click 'Add/Edit Accounts' to add your student or students to your profile.
  - a) Enter a Description for account at top. (Nickname for Account)
  - b) Start typing school name and select correct school from list when it appears
  - c) Enter Student ID or Staff ID Number. (Found on Student ID Card or in documentation)
  - d) Enter Student Name and DOB  
*Leave Reference Number and Security Code Search option blank.*
  - e) Click 'Add New' button  to add account to profile and repeat for other students.
9. Click 'Account List' to return to main accounts page when all students added.

Now you can deposit funds, track all spending and manage your account online, see following.

### Adding money to 'My Student Account' (Options):

#### Making a Credit Card Deposit

1. Go To: [www.mystudentaccount.com.au](http://www.mystudentaccount.com.au) and click Web Portal Login.
2. Click: 'Login' using the Username (your email address) and password you created.
3. Click: The recharge account icon on the right hand side of the screen. 
4. Enter: The \$ amount you wish to provide and click 'Next'.
5. Enter: Your credit card details (Visa or MasterCard) and follow the prompts.

**Note:** *Credit card deposits take 20 minutes before they can be accessed at school by your child.*



### **Making a BPay Deposit**

1. Login: To your personal online banking account and select Bill Payment option.
2. Enter: BPay Biller Code and the Account Reference Number.

*Biller Code and Account Reference Number can be found in Parent Profile (click 'Account List' and then click on the 'Account Number 9910...' to get this information.)*

3. Enter: The \$ amount you wish to provide.
4. Click: 'Pay Now'

**Note:** *BPay deposits can take up to 3 x banking days before they can be accessed at school by your child at school.*

### **Daily Spend Limits**

You can select a daily amount available to spend in the Web Profile by clicking 'Add/Edit Accounts' and selecting an account to edit. Please inform your child of this value to save time at service.

### **Low Balance Alert**

You can specify an amount when the system will send a Low Balance Email. Note: If reset to zero you will not receive emails.

### **Transaction History**

By clicking the Transaction History icon in 'Action Icons' on the right of screen, a history of the last three months of transactions is available to view.

### **Allergy Alerts**

If your child has a dietary concern, you can specify an Alert Message that is visible by the cashier when the student makes a purchase. Although the school already has these details, it is prudent to add an alert message and also ban suspect items from sale. This is not designed for messages such as "Please remove seeds from tomatoes" and should only be used for serious dietary concerns.

### **For assistance, please contact**

- For assistance and all enquiries related to purchases contact the School Canteen – [Canteen.mgr@bshspandc.org](mailto:Canteen.mgr@bshspandc.org) or [Canteen@brisbaneshs.eq.edu.au](mailto:Canteen@brisbaneshs.eq.edu.au)
- All enquires related to payments or Parent Web Portal Support, contact My Student Account.
- All enquiries related to refunds or transfer of funds to sibling accounts at BSHS – [enquiries@bshspandc.org](mailto:enquiries@bshspandc.org).

### **My Student Account Contact**

Email [support@mystudentaccount.com.au](mailto:support@mystudentaccount.com.au)

Phone 1300 369 783

## Extra-Curricular Activities 2024

As of October 2023

Competition seasons are as follows:

	Term 1 22 January – 28 March			Term 2 15 April – 21 June			Term 3 8 July – 13 September			Term 4 30 September – 13 December		
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
GPS / Boys		Cricket		Football			Basketball					
		Rowing		Tennis			Rugby					
		Swimming		Water Polo			Athletics (Track & Field)					
		Volleyball		Gymnastics								
		Cross Country										
Both		Debating (GPS)		Fencing			Chess					
		Debating (QDU)										
QGSSA / Girls		Cricket					Netball			Badminton		
		Softball					Tennis					
		Swimming					Volleyball			AFL (Junior)		
		Basketball					Hockey					
		Touch Football					BSRA Rowing					
		Football					Athletics (Track & Field)					
		Cross Country										
		AFL (Senior)			Rhythmic Gymnastics							
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec

**Yearly Activities**

Available to all students

**Cultural Activities**

Dance Troupes  
 Drama Club (Sem. 2)  
 Instrumental Music Program  
 School Production  
 Technical Crew  
 Vocal Ensembles  
 Rock School

**Other Activities**

Amnesty International  
 Creative Writing Club  
 Duke of Edinburgh Award  
 (over 14 years)  
 Greenscapes  
 The Ink Drop magazine  
 Monday Masterclasses  
 Opti-MINDS  
 Student Digital Leaders  
 Student Representative Council

Please [click here](#) to see more details on State High's website.






## Appendix 5

# 2024

## School calendar

### Queensland state schools

<b>DECEMBER 2023</b> S M T W T F S 31 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>JANUARY</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>FEBRUARY</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	<b>MARCH</b> S M T W T F S 31 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>APRIL</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
<b>MAY</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>JUNE</b> S M T W T F S 30 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	<b>JULY</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>AUGUST</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>SEPTEMBER</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
<b>OCTOBER</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>NOVEMBER</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>DECEMBER</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>JANUARY 2025</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>FEBRUARY 2025</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28

 School terms	 School holidays	 Public holidays	 Staff professional development/student free days
 Part public holiday after 6 pm			

There are 199 school days in 2024.

Semester 1, 2024 commences for teachers on 18 January and for students on 22 January 2024.

#### STAFF PROFESSIONAL DEVELOPMENT DAYS

Staff professional development days for teachers are 18 and 19 January, 11 and 12 April and 30 August 2024. Schools are able to decide when they undertake the required hours for professional development for the flexible days, as long as they are on the flexible days, in the school holidays or out of school hours.

#### PUBLIC HOLIDAYS

Queensland public holidays are set by the Industrial Relations Minister.

Public holidays for local show days are not shown due to diversity of dates across the state.

#### FINAL DATES FOR STUDENT ATTENDANCE

15 November is the final date for Year 12 attendance for receipt of a Senior Statement. 22 November is the final date for student attendance in Years 10 and 11.

Some schools in regional, rural and remote areas will close for the summer holidays on 6 December.

*The information in this calendar was correct at the time of publication but may be subject to change.*

For more information and the latest version of this calendar, visit

[www.education.qld.gov.au](http://www.education.qld.gov.au)



**Queensland**  
Government