

School Council

Meeting Minutes



Meeting Date:	Tuesday 21 October 2014
Meeting Time:	6:00pm to 8:00pm
Venue:	D Block Conference Room

INTRODUCTION

1. Attendance / Apologies

Attendance:	Wade Haynes	Official Member
	Cherie Egan	Official Member
	Chris Collins	Staff Member
	Rob Forsyth	Staff Member
	Troy McMahon	Staff Member
	Sandy Prui	Parent Member
	Rob Farago	Parent Member
	Judy Smeed	Appointed Member
	Gemma Kane	Student Member
	Liam McBride-Kelly	Student Member
Apology:	David Gillespie	Parent Member

Nominations for Deputy Chair:

Nomination: Judy Smeed

Outcome: Judy Smeed - elected.

2. Confirmation of Minutes of Previous Meeting

Distribution of new Council Handbook

Moved Chris Collins / Seconded: Liam McBride-Kelly

Publication of minutes on website – need to de-identify minutes.

3. Business Arising from Minutes of Previous Meeting

New State High Foundation brochure presented; to be distributed to new parents.

4. Correspondence

QUT letter re: School Council Training (School of Business) (*Cherie Egan*)

5. Business Arising from the Correspondence

Cherie Egan to forward above correspondence to Wade Haynes who will distribute the document to all Council members.

TOPICS FOR DECISION

6. Motions on Notice

6.1 Pockets Policy

Policy for review and to move policy into line with current practise.

- Two major changes, with an update to academic pockets and more flexibility to award pockets re effort.
- Decided to return the policy to the Pockets Committee for re-working, specifically:
 - Consistency across sports/ gender.
 - Simplify structure – increased transparency (tabulation of information).
 - Overarching statement outlining the different values and merits of the full and half pockets.

6.2 Workforce Plan

Outline by Wade Haynes:

- Historical structure (duplication across campuses)
- Administration needs to upgrade to meet increasing numbers.

Need:

- Efficient and meaningful service delivery
- Deal with increasing scale

Design Principles:

- Leaner School Executive Team
- Roles focused on three core areas
- Team approach (diagrams)
- Retain classified staff.

Discussion:

- New roles and structure – management and team structure.
- Continue to fill positions (some are advertised presently).
- The Council noted the need to include the wider school community in the appointment/change process – carry them with us in any new structure and vision
- Physical relocation of staff and functions will be stage as building programs progress.

Motion: The School Council commends the administration in the work done thus far. Supports Wade Haynes in the further development of the Workforce Plan.

Moved: Judy Smeed / Seconded: Cherie Egan

Motion carried.

TOPICS FOR DISCUSSION

7. **7.1 SEMP / Enrolment Policy Update**
Gazetted 12/09/14 (presently 50/50 split)
Discussion ongoing.

7.2 PL Vision
Professional Learning Program: Presently – Look within/ look outside/ bring expertise in – shared across all staff – focused on a team approach.

TOPICS FOR INFORMATION

8. Reports

8.1 GRG Funding
Greater results great schools – The funding has been doubled for next year.

8.2 Report Data / OP Provisional / NAPLAN
NAPLAN, OP data – tracking well at this stage (Data is confidential at this stage and is provisional).

8.3 Facilities Update
New Year 7 Build/ New building on junior campus on track.

8.4 PLC Update

Professional Learning Communities:

- Two trials presently running.
- Plan to involve all staff to focus on Year 7/8.
- Regular meetings to run in 2015.

8.5 Junior Secondary Update

Wade presented diagram of progress so far, commendation to Emily Simons and Junior HoYs.

NEXT MEETING

Thanks to Liam McBride-Kelly - best of luck for the rest of 2014 and the future.

Thanks to previous parent members and P&C representatives.

Proposed 2015 Meeting Dates:

- Tuesday 3 March
- Tuesday 12 May
- Tuesday 4 August
- Tuesday 20 October

ATTACHMENTS

- Pockets Policy (*Ref. Item 6.1*)
- Workforce Plan (*Ref. Item 6.2*)
- Report Data / OP Provisional / NAPLAN (*Ref. Item 8.2*)