

# School Council

## Minutes of Meeting



<b>Meeting Date:</b>	<b>Tuesday 5 August 2014</b>
<b>Meeting Time:</b>	<b>6:00pm to 8:00pm</b>
<b>Venue:</b>	<b>D101</b>

### INTRODUCTION

#### 1. Attendance / Apologies

<b>Attendance:</b>	Wade Haynes Cherie Egan Chris Collins Rob Forsyth Andy Stergou Wendy Yang David Gillespie Scott Slade Judy Smeed Gemma Kane Liam McBride-Kelly	Official Member Official Member Staff Member Staff Member Staff Member Parent Member Parent Member Parent Member Appointed Member Student Member Student Member
<b>Guest:</b>	Barry Irwin	Observer - Past Students' Association

#### 2. Confirmation of Minutes of Previous Meeting

The minutes of the previous meeting held on Tuesday 13 May 2014 we accepted as a true and accurate record.

*Moved: Andy Stergou / Seconded: Liam McBride-Kelly*

#### 3. Business arising from Minutes of Previous Meeting

Cost Code done. *(Chris Collins)*

Employed three extra Learning Support staff/EALD, 2 x Heads of Year to prepare for Year 7/8 next year. Reading to Learn PD conducted for key staff. *(Wade Haynes)*

#### 4. Correspondence

IPS re: School Council operations.

Minor amendment to date on School Council Constitution.

#### 5. Business arising from the Correspondence

Chair to induct new Council Members. David Gillespie to work with Wade Haynes.

### TOPICS FOR DECISION

#### 6. Motions on Notice

Nil

## TOPICS FOR DISCUSSION

### 7. Professional Learning Expenditure

Response to query in March meeting re PL expenditure.

Wade Haynes spoke to the document – true costs are spread across a range of budget items (TRS, Block PD, sport training, group collaborative learning, percentage days, pedagogy training. Individual staff work via their own individual plan. Teaching coaches (3) working with staff.

Mandated EQ professional training is undertaken.

Judy Smeed raised the importance of PD for school leaders – it is an important driver of school success.

David Gillespie spoke to the benefit of a 'best case' PD plan – would this serve to inform future directions for the school's PD plan.

Wade Haynes asked, "What does the SC feel are the priority areas?"

David Gillespie / Judy Smeed noted this may be a possible topic for a future meeting/retreat session.

### 8. Foundation

Wade spoke to the School Council brief. The Foundation is to provide additional school infrastructure and support for worthy students.

Foundation has a solid legal and structural base – clear view of the process of fund expenditure – P&C, School Council, Principal (provides a degree of accountability).

Barry Irwin spoke to the issues which have restricted the actions of the Foundation – presently rebranding/relaunching to move forward at the end of this year.

Judy Smeed commented that the School Council commends Barry Irwin and the Foundation for their past and continued efforts.

Discussion re: how to effectively track past students and entice them to become involved.

Barry Irwin commented that responses are normally poor from recent graduates/interest rises with key events (e.g. 10 year reunions).

David Gillespie commented on funding required to address administrative workload – we are looking to the long term.

## TOPICS FOR INFORMATION

### 9 Reports

#### 9.1 Semester 1 Data from School Reports and Provisional OPs

Wade Haynes spoke to performance data – across the school we are tracking well – trending up. Behaviour/effort trending well. David Gillespie asked, "Should we be concerned with the number of students with B effort results?" (Results: 86.9% B or better).

Provisional OP data – indicative only.

#### 9.2 NAPLAN Provisional Results

Results based on raw data – looks promising may differ with final results.

#### 9.3 SEMP Update

Awaiting final response from EQ legal.

Wade Haynes presented final draft – increased proof of residence, change of appeals to reduce administrative time wasting.

Wade Haynes is working with EQ to establish an enrolment process to preserve BSHS's identity into the future.

Presently we at the top of our real capacity.

#### **9.4 Facilities Update – New Build, Year 7, Fursden Road, B Block**

New Merivale Street building currently on track – still excavating lower levels.

Scope work for walkway around the oval underway.

Edmondstone Street site will revert to carpark with completion of new Merivale Street build.

Consultation with Council and Main Roads to control traffic and increase safety.

Student Services to move into Lower B Block – central service point for the school.

#### **9.5 PLC Update**

Working well - to be rolled out to more groups.

#### **9.6 Audit Results – Junior Secondary / Discipline / Finance & Systems**

Excellent results in all areas.

*Motion: Commending school teaching and administrative staff for the excellent work and results.*

*Moved Judy Smeed / Seconded: Cherie Egan*

#### **9.7 Workforce Plan Update**

Jacqui Wilton has accepted the role of Director, Curriculum Services Division, at the QCAA.

New structure beginning to emerge with Heads of Year in place for this year.

Thanks for the work of the Council members who are leaving the School Council.

### **NEXT MEETING**

**Tuesday 21 October 2014**

### **ATTACHMENTS:**

- Professional Learning Expenditure (*Ref. Item 7*)
- Foundation (*Ref. Item 8*)
- Semester 1 Data from School Reports and Provisional OPs (*Ref. Item 9.1*)
- NAPLAN Provisional Results (*Ref. Item 9.2*)
- SEMP Update (*Ref. Item 9.3*)
- Facilities Update – Year 7 (*Ref. Item 9.4*)
- Audit Results – Discipline (*Ref. 9.6*)
- Audit Results – Finance & Systems (*Ref. 9.6*)

### **ACTION TO BE UNDERTAKEN:**

- **Item 7 – Professional Learning Expenditure**

PD Plan: David Gillespie / Judy Smeed noted this may be a possible topic for a future meeting/retreat session.

- **Item 8 - Foundation**

Foundation actions to be promoted at meetings on a regular basis.