

Brisbane State High School P&C Association

Employment Vacancy – Uniform shop manager

We are looking for a new uniform shop manager for our busy uniform shop based at the school in South Brisbane. The role involves managing the day to day operations of the uniform shop, staff and volunteers who work in the shop, as well as liaising with suppliers and school staff, ordering, inventory management, admin, merchandising, and importantly providing a high standard of customer service to our school community. Experience with school uniforms or retail clothing store management, as well as buyer experience is essential. Current or willingness to obtain a Blue Card – Working with Children clearance is a requirement of the role. We are looking for an enthusiastic, motivated retail operator who can increase our sales across the whole range of clothing in the shop. This is a casual position up to 30hours/week and is term-time only except during the back to school period, which involves the two weeks before school begins in January. We are a family friendly employer with school holidays available and excellent working conditions. Expected start date for the role will be early term 3 of the school year.

Please see position description for further details.

To apply, please send a cover letter and resume outlining experience and skills relevant to the position to Sue Shield, P & C Manager, sshie38@eq.edu.au. Applications close Thursday 30th June.