

Expression of Interest - Rowing Boatman



BRISBANE STATE HIGH SCHOOL

Local Job title: Boatman – Rowing Program

Classification: Boat Maintenance Officer – OO3

Employment status: Temporary Contract – Part time – 15hrs per week plus ADO

Supervisor: Directors of GPS & QGSSSA Activities, Master in Charge – Rowing

Brisbane State High School has a student population of 3600 students and has a long and illustrious history of excellence in academia, as well as sport and cultural activities. We are currently seeking expressions of interest for a Boatman for our dynamic Rowing Program to commence as soon as possible for a period of 6 months, with the possibility of extension.

As a key member of the school support staff team, the position will support the delivery of an effective Rowing Program at Brisbane State High School. This role focuses on providing maintenance support to the Master in Charge of Rowing for both boys and girls. The position will be ensuring high quality services are achieved for students in the Rowing Program.

As the Boatman you will be responsible for:

- Regularly carrying out maintenance and compliance checks to ensure the rowing facilities and equipment are in optimal condition.

The Boatman reports to the HR Business Manager for general administration purposes. The position will work collaboratively and professionally with the MIC assigned to oversee the school's program. The position may also be required to report to other senior school staff or the principal.

This position operates outside of standard business hours. Start times during the Rowing Season will be early in the morning and Regattas are generally held on Saturdays. Time in lieu will be negotiated in line with operational requirements.

Responsibilities

- Work under the guidance and instruction of the Directors of GPS & Boys' Activities, Director of QGSSSA & Girls' Activities and Master in Charge of Rowing.
- Communicate with the Rowing MIC about issues and concerns.
- Act on Workplace Health and Safety issues immediately.
- Facilitate the safe transportation of boats and all necessary equipment to and from regattas.
- Carry out first line maintenance and repairs of boats and equipment including electronic equipment, boat trailers, motorboats, outboard motors, rowing craft and oars.
- Prepare rowing craft, motorboats, ergometers and other equipment ahead of time for daily required usage, including provision of applicable safety equipment, fuel and registration.
- Ensure fuel and other operational resources are on hand.
- Manage annual stocktake and inventory of rowing assets.
- Maintain a clean and tidy boat shed and surrounding area (different to general cleaning of amenities etc).
- Maintain ergometers.
- In consultation with the Rowing MIC, develop work systems and schedules that optimise the efficiency of the boat shed, and minimise delays for internal stakeholders.
- Ensure a supply of spare parts, materials and tools is maintained at the rowing shed.
- Be present at the shed during training times and attend regattas, training camps and other events as required, in consultation with the Rowing MIC.

Other responsibilities (as required)

- Other suitable duties, consistent with the duties and responsibilities of the position as directed by the supervisor or nominated delegate.

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Suitability Assessment Criteria

- Knowledge and understanding of rowing programs at secondary school level in a community environment.
- Experience in the administration and maintenance of all matters pertaining to rowing shed operations.
- Ability to work independently, be self-motivated and proactive.
- Senior First Aid Certificate (or equivalent) or a commitment to obtain such a qualification within a time frame agreed by the school.
- Hold a current Working with Children Blue Card.
- Power boat licence or a commitment to obtain such a qualification within a time frame agreed by the school.
- Be available to attend the rowing shed and regattas outside of school hours and weekends to maintain the operational readiness of equipment as required.
- Excellent organisational, communication and time management skills.
- Ability to think logically and solve problems.

What we would like to see:

- Increased Safety: Dedicated oversight and adherence to safety protocols reducing risks associated with the sport.
- Efficient Facilities Management: Regular maintenance and compliance checks to ensure the rowing facilities and equipment are in optimal condition.
- Professional Development: Opportunities for upskilling to enhance the role's effectiveness and contribute to the program's success.

How to Apply

Applicants are to submit a brief resume, including contact details for at least one (1) referee, and a 1-page written response outlining your suitability for the role as it pertains to the responsibilities and suitability assessment criteria above.

Applications can be sent to employment@brisbaneshs.eq.edu.au by 3:00pm on Thursday 10 September.